

**Calendar of Governors Meetings
2017-2018**

		Governor Link Visits	Governor Link Reports	Policy Review Schedule	School Deadlines	ESFA Calendar
	10/09/2017					Quarterly Update of Action Plan
Full Governors	18-Sep-17	S Whelbourn / J Diaz Achievements / K Chrysostomou S Pell & G Bull	Pupil Premium Achievements & Standards Stakeholders Views	* Governors Code of Conduct *Admissions *Attitude & Behaviours *Child Protection/Safeguarding *Health & Safety *Sex & Relationships Education (overdue)		Information *ESFA issue 2018-19 high needs operational guidance *Academies Financial Handbook 2017-18 comes into effect *Condition Data Collection programme site visits underway - ongoing until Autumn 2019. *Condition Spend Data Collection 2017 starts.
Finance Committee	9-Oct-17			*Equality Information & Objectives	Performance Management	Trust Action *Complete autumn school census * Complete land and building collection tool by 31/10/17 * Academies must publically consult on proposed changes to admission arrangements for 2019 Payment *ESFA makes the second quarterly pupil premium payment for 2017-18 Published guidance *ESFA issues guidance on 2016-17 academies accounts return by 1 October *ESFA issues guidance on the Condition Improvement Fund (CIF) 2018-19 *ESFA issues guidance on academy funding arrangements for 2018-19
Full Governors	6-Nov-17	M Hill/J Diaz S Whelbourn/B Castley S Robinson/D Relton/A Castley	Performance Management Student Support/SEND Site/H&S	*First Aid (including Accident Form)	Headteachers Performance Management	Trust Action * Deadline for new CIF 2018-19 applicants to register on the online portal
Finance Committee	20-Nov-17					
Full Governors	4-Dec-17	R Cowern/K Belcher J Mustermame/S Davison M Hill / CoG	Safeguarding School Experience & Pathways Headteacher's Performance Management			Trust Action *Trusts submit their 2016-17 audited financial statement and auditor's management letter by 31 December *Deadline for bids for CIF 2018-19
Full Governors	8-Jan-18	S Whelbourn/J Diaz T Gartshore / S Davison	Pupil Premium School Experience & Pathways			Trust Action * Complete spring school census * Trusts submit their 2016-17 accounts return by 19 January *Trusts publish their 2016-17 audited financial statements on their website by 31 January Payment *ESFA makes the third quarterly pupil premium payment for the 2017-18 financial year
Finance Committee	22-Jan-18					
Full Governors	5-Feb-18	K Wilson / K Chrysostomou R Cowern/K Belcher	Achievements Safeguarding			Trust Action * Academies must determine their admission arrangements for entry September 2019 by 28 February *Academies must publish their admissions appeals timetable for 2018 on their website by 28
Full Governors	5-Mar-18	M Hill/D Law/F Shaw S Whelbourn / M Abraham	Personnel Student Support/SEND			Trust Action *Academies must publish their admission arrangements for entry in September 2019 on their website and send a copy to their local authority by 15 March Information and published guidance *ESFA issues academy revenue funding allocations for 2018-19 by 31 March *ESFA issue 16-19 allocations, including student support (16-19 Bursary Fund and free meals in further education where applicable) *ESFA publishes 16-19 student support eligibility and operational guidance *ESFA publishes CIF outcomes
Finance Committee	26-Mar-18					

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Full Governors	16-Apr-18	S Whelborn / J Diaz S Robinson/D Relton/A Castley	Pupil Premium Site/H&S			Payment *ESFA makes the final quarterly pupil premium payment for the 2017-18 financial year Information and published guidance *ESFA makes live the form for trusts to claim national non-domestic rates (NNDR) for the 2018-19 financial year *ESFA publishes 16-19 funding regulations guidance and 16-19 funding rates and formula guidance for 2018-19
Full Governors	21-May-18	S Whelbourn/B Castley R Cowern/K Belcher T Gartshore /S Davison	Student Support/SEND Safeguarding School Experience & Pathways			Trust Action *Complete summer school census *Trusts submit their 2017-18 budget forecast return: outturn (BFRO) by 18 May *Trusts must submit their audited financial statements to Companies House within 9 months of the end of the accounting period which is 31 May Published guidance *ESFA issues the 2017-18 academies accounts direction *ESFA issues guidance on the 2018-19 budget forecast return (BFR)
Finance Committee	11-Jun-18					Published guidance *ESFA issues guidance on the 2018-19 academies budget forecast return (BFR) *ESFA issues the 2018 Academies Financial Handbook
Full Governors	18-Jun-18	Achievements/ K Chrysostomou M Hill/J Diaz	Achievements & Standards Performance Management			Payment *ESFA makes final payment for universal infant free school meals (USFM) for 2017-18 academic year
Full Governors	move to 9 July or September?	S Whelborn / J Diaz S Robinson/D Relton/Site Managers	Pupil Premium Site/H&S		Budget Approval	Trust Action *Trusts submit their 2018-19 budget forecast return (BFR) by 27 July Published Guidance *ESFA refreshes the 16-19 interactive census tool on GOV.UK *ESFA publishes the 16-19 sub-contracting controls guidance for 2018-19 Payment *ESFA makes the first quarterly pupil premium payment for the 2018-19 financial year
Finance Committee	16-Jul-18					