



**GILES ACADEMY**

Church Road  
Old Leake  
Boston  
Lincolnshire  
PE22 9LD

22<sup>nd</sup> October 2020

Dear Parent/Carer,

We would like to ask parents/carers if a student receives a positive COVID test result after Thursday 22<sup>nd</sup> October that you inform the school immediately using the email below.

[CovidAbsence@gilesacademy.co.uk](mailto:CovidAbsence@gilesacademy.co.uk)

In your email please state the following:

1. Name and form group of the student who has tested positive.
2. Date that the student first developed any symptoms, if any.
3. Date the student had a COVID-19 Test.
4. Date the student received a positive test result.

A member of staff will then contact parents/carers via telephone to discuss the information in more detail.

Thank you for your continued support.

Mrs Lucy Conley  
SLATrust Executive Headteacher

**Executive Headteacher: Mrs L Conley**

01205 870693

[admin@gilesacademy.co.uk](mailto:admin@gilesacademy.co.uk)

[www.gilesacademy.co.uk](http://www.gilesacademy.co.uk)