



GILES ACADEMY

Church Road
Old Leake
Boston
Lincolnshire
PE22 9LD

16th October 2020

Dear Parent / Carers and Students,

Now that the new academic year is well underway and we approach the end of Term 1, we are glad that our students are back in lessons learning. We hope that school remains open throughout the year and that any disruption caused by COVID-19 is kept to a minimum. However, with ongoing media coverage of lockdowns in other parts of the country, I would like to outline the plans for Giles Academy should this occur.

Short Term Lockdown Process:

In the event of Public Health England specifying a short term whole school or Year group lockdown of 14 days or less Giles Academy would revert to setting daily lessons on Show My Homework in exactly the same manner as during the period of national lockdown between March and July. We can enact this switch at very short notice to maintain the current pattern of learning.

Provided they are well enough to do so, students would need only complete the subjects they would normally have timetabled for that day and are to spend approximately, but no more than, 50 minutes on a subject. Work is to be submitted, typically online, as per the instructions provided by the teacher. Home Learning tasks (Homework) will not be set to maintain the normal 6 period day and manage student workload.

Extended Period of Lockdown Process:

Should school closure be extended to a longer period of time then Giles Academy will move towards 'Blended Learning' incorporating a variety of teaching styles including TEAMS; presentation; videos often made by their teachers uploaded to Show My Homework. Again students will follow a normal school timetable whilst questions and queries can be posted to teachers via Show My Homework who will monitor this and respond within a reasonable time frame.

Term 2 Onwards:

Whilst the school is fully open to all year groups we will move to start setting all lesson work for students online, as this will better support any absent students. From the start of November to support any student that is absent from school, ALL lesson work will be available on Show My Homework and listed as '**Classwork**' tasks separate from Homework assignments and will be clearly labelled as work for those students absent from that lesson. All work will be clearly signposted.

Please note that students who are attending school and present in lessons may ignore these tasks.

Executive Headteacher: Mrs L Conley

01205 870693

admin@gilesacademy.co.uk

www.gilesacademy.co.uk

IT Support:

Do ensure that your son / daughter can access 'Show My Homework' via the school website. Inevitably there may be initial issues, often IT can be the problem and a source of frustration but help is available.

For Show My Homework please refer to the **Remote Access** tab located on the top of the Giles Academy website where instructions and support for accessing this platform can be found. Further queries specific to Show My Homework can be emailed to the designated team via ITSupport@gilesacademy.co.uk – please also use this email address for any IT assistance and support required or call the school on 01205 870693.

Thank you once again for helping us to continue to support schooling. By being prepared we aim to provide continuity and effective schooling for all students during these challenging circumstances.

Yours faithfully,

A handwritten signature in black ink that reads "L. Conley". The signature is written in a cursive style and is positioned above a long, horizontal, slightly wavy line that serves as a decorative underline.

MRS LUCY CONLEY
SLAT Executive Headteacher